



कार्यालय प्रधान मुख्य आयकर आयुक्त,

आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकर शिखर/ 10<sup>TH</sup> Floor, Income Tax Towers,

ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004.

टेलि.नं./Tel. No. 040 – 23425474, फैक्स/ Fax 040-23241427

F.No.CCAP/Training/Estt/2018

**MEMORANDUM**

Date:14/11/2018

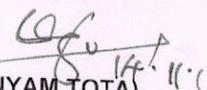
Sub: Establishment – IT Department, AP & TS – Special Course on Effective Audit Mechanism for the Officers and Inspectors working in Audit Wing on 26.11.2018 & 27.11.2018 at DTRTI, Bangalore – Nomination of officers - Regarding.

Ref: 1. Letter in F.No.45/Audit Plan/DTRTI/BGLR/2018-19, dated 05.11.2018, received from the DTRTI, Bangalore.

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The following Officers and Inspectors working in Audit Wing as per Annexure are hereby nominated for the Special Course on Effective Audit Mechanism on 26.11.2018 & 27.11.2018 at DTRTI, Bangalore.

2. Training for better delivery is a huge challenge in contemporary times. For the department of Income Tax, its sole and most significant asset is manpower and accordingly, equipping government personnel with necessary skills is utmost importance. Thus, the Heads of Office concerned are directed to relieve the officials so as to enable them to attend the training.
3. The Principal Chief Commissioner of Income Tax (CCA) desires that the officers sponsored for training should not apply for leave during this period. If any of the officer has already applied for leave, he/she should suitably revise the period of leave so that he / she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.
4. Even if any of the officer is under orders of transfer from the present office, or any particular officer has not reported for duty at the place of posting, he/she should invariably attend the training course.
5. The officers who require hostel accommodation at DTRTI have to apply online in advance (three days before arrival date) by sending an e-mail to DTRTI at [facultydtrtibang@gmail.com](mailto:facultydtrtibang@gmail.com). For any further queries regarding the Course and any assistance, the officers may contact:
  - (a) Shri RSRL Sundar Kumar, DDIT, DTRTI, DTRTI, Bengaluru , Contact No. 8762302499
  - (b) Smt Shailaja, ITI, DTRTI, Bangalore, Mob.No.8762302050
6. The officers nominated for the training are directed to make return journey arrangements only after 7:00PM on the day of training.
7. It is noticed that officers who are nominated for course are filing representations seeking exemptions from attending the training citing various reasons. In this regard the officers concern may note that unless there is communication from this office regarding cancellation their nomination for the training courses, the officers should attend the Training Course invariably. **Any requests for exemption to attend the training without recommendation of the head of office concerned shall not be considered.**

  
(SUBRAHMANYAM TOTA)  
Deputy Commissioner of Income Tax,  
(Hqrs)(Admin.),Hyderabad

Copy to:

1. All the Officers concerned through Head of Office.
2. The Addl. Director General (Trg.), Direct Taxes Regional Training Institute, Plot No.17, Near HMT Watch Factory, Jalahalli, BANGALORE 560 013
3. The Head of Office concerned.

## ANNEXURE

Sno	Employee -id	Name and Rank of the officer / official (Sri / Smt)	Present posting / Office	Phone No.
1	132150	A. V. SRINIVASA RAO, DCIT	DCIT(AUDIT), HYDERABAD	8985972370 / 9000757757
2	117567	UMADEVI RAYAPROLU, ITO	ITO(IAP), GUNTUR	8985970537
3	116760	VENKATA SATYA MAHADEVAN MANTHA, ITO	ITO(IAP)-I, HYDERABAD	8985970689
4	148645	HARIPRASADA RAO Y, ITO	ITO(IAP)-II, HYDERABAD	988062882/ 8985970347
5	116750	PRAMILA P K, ITO	ITO(IAP)-III, HYDERABAD	9490422347/8985970697
6	116272	MANOHAR M POULDAS, ITO	ITO(IAP)-V, HYDERABAD	8985970331
7	160781	RAJASIRI CH, ITO	ITO(IAP), RAJAHMUNDRY	8985970252
8	116499	SIVAKUMAR VELISETTI, ITO	ITO(IAP), TIRUPATI	8985970396
9	117922	NAGA SURYA RAO VENTRAPRAGADA, ITO	ITO(IAP)-I, VISAKHAPATNAM	8985970597
10	117712	SATYANARAYANA K V V, ITO	ITO(IAP)-II, VISAKHAPATNAM	9441278602/8985970671
11	134065	KISHORE DHULIPUDI, ITO	ITO(IAP), VIJAYAWADA	9849590120/8985970623
12	110124	TARA DEVI VIYYAPU, ITI	O/o ADCIT(AUDIT), HYDERABAD	8985970884
13	109538	MANJULA B, ITI	O/o ADCIT(AUDIT), HYDERABAD	9985265909
14	159948	LAM KHAW LUN H, ITI	O/o ADCIT(AUDIT), HYDERABAD	8985971638
15	146670	RAJESWARI C, ITI	O/o ADCIT(AUDIT), HYDERABAD	8985971809
16	159987	TASELHI KEZO, ITI	O/o ADCIT(AUDIT), HYDERABAD	8985971618
17	121535	RADHAKRISHNA PRASAD JONNABHATLA, ITI	O/o ITO(IAP), GUNTUR	8985971536
18	128947	SUDHAKARA RAJU N, ITI	O/o ITO(IAP), TIRUPATI	8985971347
19	145263	BHARGAVI D, ITI	O/o ITO(IAP)-II, VISAKHAPATNAM	8985971810
20	117941	SATYA SURYA SUBRAHMANYAM BEHARA, ITI	O/o ITO(IAP)-I, VISAKHAPATNAM	9441120223 8985970998
21	147821	VENKATA NAGA NALINI VADHRI, ITI	O/o ITO(IAP), RAJAHMUNDRY	8985971324